



Options Online registration process

We are trialling a new process this year for students to make their Options Choices using an online facility, which links through to our SIMS system in school. Invitations to students will be sent out to their parent/carers primary registered email addresses on Thursday 25th February 2021. Please register as soon as possible so you are ready to log on to the new system after the options evening.

Step 1 – Receiving your invitation

You will soon receive an email to the primary contact email address we have for your child from noreply@sims.co.uk titled “Hassenbrook Academy – SIMS Online Services Invite”, which will look something like the screenshot below:



Hassenbrook Academy is inviting you to join SIMS Online Services, their new online portal. You can register for the following services

- SIMS Options

To join, simply [click this link](#). The link is valid for the next 90 days.

You can register to sign in with your existing credentials with any of the below account providers:

- Microsoft/Office 365
- Twitter
- Facebook
- Google

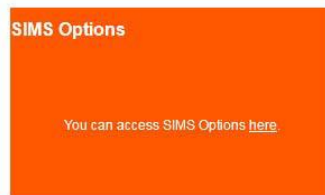
If you do not have an account with any of the above providers, then you can create a Microsoft account [here](#) or a Google account [here](#) using your existing email address.

If you select SIMS ID to use SIMS Online Services, existing users can enter their details into the username and password fields that are displayed.

If the link doesn't work, please enter this URL into your browser:

<https://id.sims.co.uk/registration/home/soscode>

When prompted, please enter the following invitation code:

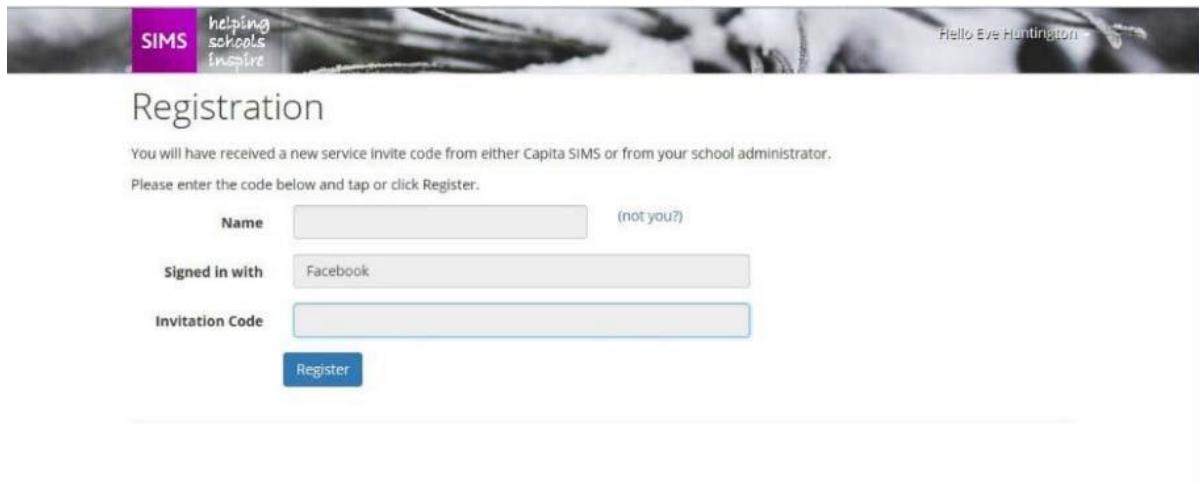


Step 2 – Setting up your account

Click on the link at the top of the email that says, “Click this link”. This will ask you to login. You can sign in with your own personal Office 365/Microsoft/Hotmail, Twitter, Facebook or Google/Gmail account. The only one that will not work is the SIMS ID option, which may appear above the Twitter icon.

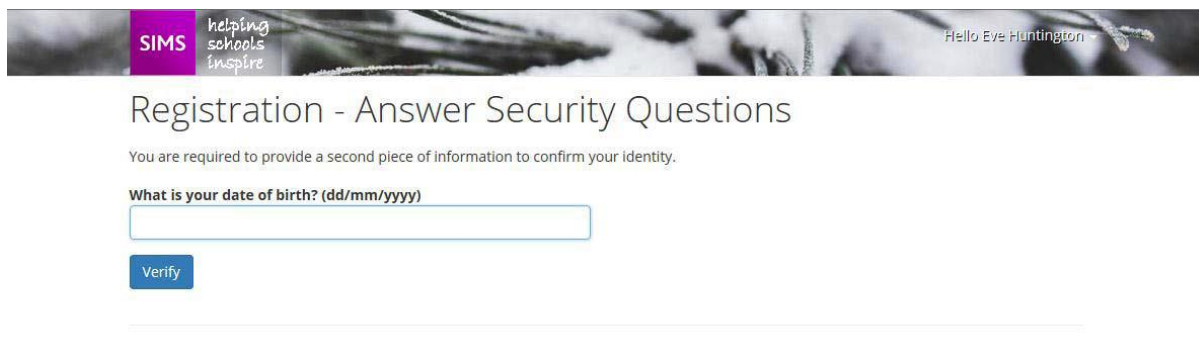


The first screen will be where your details are confirmed (your name and invite code will show here automatically):



The image shows a registration screen for the SIMS system. At the top, there is a header with the SIMS logo (SIMS helping schools inspire) on the left and 'Hello Eye Huntington' on the right. The main heading is 'Registration'. Below this, there is a message: 'You will have received a new service invite code from either Capita SIMS or from your school administrator. Please enter the code below and tap or click Register.' The form contains three input fields: 'Name' with a '(not you?)' link, 'Signed in with' with 'Facebook' selected, and 'Invitation Code'. A blue 'Register' button is positioned below the 'Invitation Code' field.

On the second screen, you will be asked to confirm **your child's date of birth** for authentication purposes:



The image shows a second registration screen titled 'Registration - Answer Security Questions'. The header is the same as the first screen. The main heading is 'Registration - Answer Security Questions'. Below this, there is a message: 'You are required to provide a second piece of information to confirm your identity.' The form contains one input field: 'What is your date of birth? (dd/mm/yyyy)'. A blue 'Verify' button is positioned below the input field.

You are now registered. Instructions for logging on to the options online system will be sent out after the Options evening.